QUALITY REQUIREMENTS APPLICABLE TO SUPPLIERS

1. Object and Scope

This document defines the quality requirements applicable to suppliers (external service providers) of MGT EUROPE, in accordance with ISO 9001 and EN 9120 standards.

This document is applicable for all purchase orders.

Special requirements, complementary to this document, may be indicated on contracts or orders.

Acceptance by MGT EUROPE of the supply delivered does not release the supplier from its liability if an anomaly is subsequently discovered.

Acceptance by the supplier of an order stipulating the application of this document constitutes acceptance of its content. Any deviation must be agreed between the supplier and MGT EUROPE.

2. General requirements for suppliers

2.1. Contract review

The supplier takes full responsibility for the conformity and the quality of its supply and / or its service, in accordance with the technical requirements of MGT EUROPE and its customers.

The supplier is required to check upon receipt of an order that he has all the necessary information, technical and material resources to ensure the execution of the order. It is up to him to request all the information he deems necessary from the departments concerned.

The contract review must systematically result in the issuance of an order acknowledgment returned to MGT EUROPE.

2.2. Visit and access

The supplier undertakes to provide MGT EUROPE, its customers and regulatory authorities with access to the appropriate premises of all sites and to the applicable documented information, at any level of the supply chain.

MGT EUROPE may, if necessary, carry out audits and / or surveillance actions to verify:

- → Compliance by the Supplier with the requirements defined in this document,
- → The conditions of execution of the contract or order,
- → Product compliance with specified requirements,
- → Compliance of processes and procedures with specified requirements,
- → The measures put in place following the corrective actions requested.

The supplier undertakes to make available the proof of quality assurance (records kept) necessary for the performance of his mission.

2.3. Supplier evaluation

Suppliers are assessed through the services / products delivered to MGT EUROPE on the quality of the products / services delivered as well as on the punctuality of completion deadlines.

In the event of a major and recurring problem, MGT EUROPE may ask the supplier to identify and communicate areas for improvement and implement them.

2.4. Major changes

The supplier undertakes to report to MGT EUROPE as soon as possible:

- → Any significant anomaly that it discovers during manufacture, assembly, repair or testing that could affect supplies of the same type, previously delivered.
- → Any event that may have an impact on the quality of the products / services delivered (e.g.: change of production site or move of production or storage unit, change of subcontractor or supplier, change of manufacturing process: repair, product change, product obsolescence, …

2.5. Safety and Environment

The supplier undertakes to respect, for himself and his subcontractors, the legislative and regulatory requirements in force in the fields of safety and the environment.

The supplier undertakes to deliver products / services that comply with European safety and environmental regulations: certificates of conformity, adjustment and maintenance procedures, instructions for use, etc.

In accordance with applicable regulations, suppliers must inform of the presence of hazardous substances in finished products.

3. Supplier quality system

The supplier is encouraged to establish, document, and maintain a quality management system in accordance with the applicable requirements of ISO 9001, ASA-100 and / or the EN91xx series (depending on the activities carried out).

For all Repaired, Inspected or Overhauled materials, the EASA / FAA 8130-3 must state a repair processed through Last CMM version. All repairs and/or overhauls must be performed in accordance with last airworthiness directives. All Airworthiness Directives (AD's) that are represented as having been accomplished are documented. Certification of compliance shall specify AD number, AD amendment number, date, and method of compliance

Such repaired / overhauled / as removed materials must come, unless otherwise notified by MGT, with a DUAL RELEASE (EASA AND FAA 8130-3) full trace to previous 145 or Operator including NIS and storage statement.

We request suppliers to send copies of all trace prior to shipment.

All Life Limited Parts will be accompanied with full trace Back to Birth. MGT must be notified prior to shipment of any trace or document exigency missing.

For all part from an aircraft or engine that is known to have been subjected to:

- extreme stress, heat or environment is identified as having been exposed to such circumstances, or
- extreme stress or heat (e.g., a warehouse fire)

must be identified as having been exposed to such circumstances

4. Employees training and competence

The supplier must ensure that all activities relating to the execution of the MGT EUROPE contract or order are carried out by personnel having the required training and professional competence, including temporary personnel.

The checks and tests necessary to verify the conformity of the product must be carried out by personnel authorized by the supplier's quality department. Any delegation of control that the supplier's quality department may have to initiate must be formalized and regularly monitored by it.

In the case of the implementation of special processes (non-destructive testing operations, welding, etc.), the operators must be qualified by default according to the applicable standards. These provisions also apply to operations carried out with subcontractors.

The supplier must ensure that its staff are aware:

- its own contribution to the conformity of the product or service,
- its own contribution to product safety,
- the importance of respecting ethical behavior. A supplier's own charter may describe the latter's ethical practices.

5. Environment for the operation of processes

The supplier must have premises and facilities suitable for carrying out the order. He must put in place measures for the prevention, detection, and elimination of foreign bodies during manufacturing, assembly, inspection, storage, maintenance, packaging, and shipping operations.

It must put in place the actions necessary to keep its design, production, and control resources operational.

6. Monitoring and measuring resources

It is the supplier's responsibility to put in place all the means of control necessary for the successful completion of the order. He must ensure the identification, maintenance, and periodic calibration of all measuring instruments.

Systematic calibrations or verifications are programmed and carried out at regular intervals against higher precision standards, attached to an approved body.

Calibration certificates or verification reports are analyzed and kept by the supplier.

7. Supply

The supplier's quality management system must ensure that the supply complies with MGT EUROPE's quality requirements.

The supplier's quality management system must also provide for the establishment of procedures to:

- Select and approve suppliers based on the assessment of their capabilities,
- Make sure that no order is sent to an unauthorized supplier,
- Systematically pass on to suppliers all the conditions required by MGT EUROPE,
- Ensure the quality of the supplies produced,

The supplier ensures to use external service providers designated by the customer or approved, including sources for processes (for example, special processes).

Fight against counterfeiting

When the supplier integrates spare parts, he must ensure that they are not suspect or resulting from counterfeiting (e.g.: false identification of marking or labeling, false serial number, false date-code, documentation, or characteristics of falsified performance, etc.).

For this he will have to ensure, if necessary:

- The training of the appropriate people in the detection and prevention of counterfeit or suspected unapproved parts,
- The application of an obsolescence monitoring program,
- Control of external sources of supply, from original manufacturers or original or authorized manufacturer,
- Verification and testing methodologies to detect counterfeit parts,
- Monitoring the feedback of information from external sources and relating to counterfeit parts,
- The quarantine and the declaration of counterfeit or suspected unapproved parts.

8. Production

If a problem leading to non-compliance with the contractual deadline, the supplier must, as soon as it becomes aware of the risk of delay, inform MGT EUROPE in writing and specify the origin of the problem and the new deadlines as soon as possible.

In case of recurring delays, a supplier non-compliance report with request for analysis and action plan may be sent to the supplier by MGT EUROPE.

The supplier sets up the manufacturing monitoring documentation to ensure that each operation has been carried out.

The supplier agrees to keep and archive this documentation.

Quality records are kept to demonstrate product compliance with specified requirements and effective application of the associated quality system. As such, the supplier is responsible for the records it creates, manages, and maintains. He is responsible of their integrity and confidentiality.

9. Traceability and archiving

The supplier must put in place the necessary measures to ensure the good traceability of his products. The identification of materials should make it possible to track parts throughout the manufacturing cycle and to link them to the corresponding documentation. The system in place must ensure:

- To retrieve all the materials made from the same batch of material or from the same batch of material as well as the destination (delivery, scrap) of all the materials from the same batch,
- To retrieve the identity of all the constituents in the case of a subset or a set,
- To retrieve the production history of a given material and find all the records relating to quality,
- The correspondence with individual numbers or the customer's batch on the materials and accompanying documents.

The supplier must ensure the archiving of all documents used in the manufacture of the products to be able to attest at any time to the quality of its supplies and services and for a period in accordance with that required by the principal or standards. international.

The recordings are kept in premises ensuring the durability, operability, and physical integrity of the recordings throughout the retention period.

10. Packaging and delivery

In the case of a delivery with several production batches, the supplier must separate and identify these batches.

The parts must be packaged in an appropriate manner to avoid any risk of deterioration (shock, oxidation, etc.) during the transport and storage of the parts. The supplier is responsible for its supply until its arrival at our warehouse unless the collection is carried out by us.

10.1. Case of expiry products

The date of manufacture of products with an expiry date or a limited shelf life must be indicated on the packaging.

10.2. Delivery and compliance documents

Each product delivered to MGT EUROPE must be accompanied by the following documents, written in French or, failing that, in English :

- A delivery note containing at least the following information:
  - Designation, reference, and issue of the ordered product,
  - Quantity,
  - MGT EUROPE order number,

  If the delivery note acts as a declaration of conformity, it must be issued in duplicate and include all the above-mentioned information relating to the declaration of conformity.
- The compliance or regulatory document (s) include at least the following information:
  - Designation, reference, and issue of the ordered product,
  - Quantity,
  - The statement of compliant declaration,
  - The name, position, and visa of the authorized person.

  The Declaration of Conformity must be drawn up in accordance with NF L 00 015C standard.

11. Analysis and treatment of non-conformities

The supplier must ensure the detection of non-conformities, the analysis of the causes, the implementation and follow-up of corrective actions.

Any non-compliance must be immediately reported to MGT EUROPE. Non-conforming products must be identified and stored separately.

The purchasing and quality departments will rule on the acceptance of parts as is. In this case, MGT EUROPE reserves the right to return the parts if their examination reveals the need for it.

Cases of non-conformities detected by MGT EUROPE:

If MGT EUROPE detects a non-conformity not reported by the supplier, MGT EUROPE sends it a non-conformity report.

The supplier must inform MGT EUROPE of the corrective actions taken

12. Termination

MGT EUROPE reserves the right to terminate an order at any time insofar as it is noted at the supplier, a significant non-compliance with the delivery deadlines or if there is a significant lack of quality.